

# **Chicago System Upgrade Reminder**

February 2, 2024

Dear Partner.

We are just sixteen (16) days away from the Customer Portal upgrade. Thank you for your partnership during this time to prepare for this upgrade. Important reminders are below.

### **Learning Resources**

Self-study materials for our system upgrade will be available on **February 2**, **2024**. These materials are your gateway to learning the exciting new capability of our Customer Portal. Please make certain the self-study materials have been reviewed by February 18, 2024, to ensure your team is ready to utilize the new functionality in the Customer Portal on February 19, 2024. Materials will be housed on the <a href="Customer Portal Training page">Customer Portal Training page</a> (also available via the link in the Customer Portal). You'll find the new materials will be available as indicated below:



## **Preparing for Upgrade**

- Work with your team to complete the self-study materials.
- Contact your Regional Account Director with questions or if additional training is required.
- Vitalant is available to assist in your education.
  - o Hospital Services 847-260-2710
  - o Reference Laboratory 847-260-2505
- Look for an Office Hours meeting invite on February 19, 2024, from Vitalant to help clarify any questions you may have around this exciting update.

If you have any questions at all, please do not hesitate to reach out.

Thank you,

## **Jim Cramer**

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